



NYC Department of Buildings
280 Broadway, New York, NY 10007
Patricia Lancaster, AIA, Commissioner
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Donald Gottfried, P.E., Director
Materials and Equipment Acceptance Division
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Mr. Peter Mac Donald.
Flexhead Industries.
56 Lowland Street.
Holliston, MA. 01746

Date: December 8, 2004.

Dear Applicant:

Enclosed is a **proposed** final copy of MEA acceptance of your product(s).
MEA 261-99-E, which you may use as proof of your product(s) acceptance in New York
City. Vol. 3

Please review the **proposed** final copy. Let us know if you agree and/or if you have any
comments. Any comments should be written on the proposed final copy and mailed to:

Department of Buildings
Material & Equipment Acceptance
280 Broadway, 7th Floor
New York, New York 10007

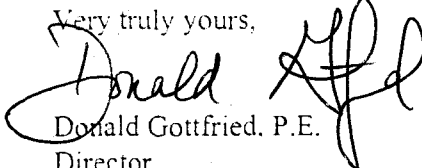
If this office does not receive any comment within 20 days from the date of this letter, the
proposed final copy of acceptance of your product will be finalized and distributed.

**For immediate finalization of your acceptance notify us with a letter or FAX that you are
satisfied.**

All shipments and deliveries of accepted materials to the job site are required to be labeled or
tagged in accordance with the format below:

Accepted For Use
City of New York
Department of Buildings
MEA 261-99-E, Vol. 3

Company Name

Very truly yours,


Donald Gottfried, P.E.
Director
Materials and Equipment Acceptance Division